

**FORM VIII**

## FORM OF PROXY FOR VOTING AT MEMBERS' MEETINGS

**(Section 10 of the Rules and Procedures of Elections)**

I, the undersigned,

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

[Print name]

Member No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_as an Individual and substantive member in good standing with the Zambia Institute of Purchasing and Supply (ZIPS) hereby assigns

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[insert name of proxy holder]

to vote on my behalf on any item or issue arising at the **Annual General Meeting** of Members for the Zambia Institute of Purchasing and Supply (ZIPS) to be held on this day \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_20\_\_\_\_\_\_\_\_\_\_\_\_\_

This proxy designation is valid from \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and replaces all proxy's I may have issued prior to the date this proxy was signed.

The proxy holder is instructed or limited in the following business:

* Registration in the attendance register but not to form part of the quorum
* Voting for or against the motion brought to the floor of the meeting
* Voting for the Institute’s leadership, in the case of electoral meeting
* [itemise any special instructions or requirements else delete this line]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[signature of substantive Member assigning the proxy]

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

[signature of proxy holder]

***\*Proxy forms must be lodged at the registered office of the Institute at least 48 hours before the meeting and/or emailed to***[*zipszam@zipszambia.org*](mailto:zipszam@zipszambia.org)

# INSTRUCTION FOR PROXY VOTING

(Attachment to the Proxy Appointment Form VIII)

I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_hereby instruct my proxy

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

to vote for the candidates as indicated below:

1. **President**

|  |  |
| --- | --- |
| **Name** | **Tick** |
| Ethel Katongo Nunkwe |  |
| Charles Mwanza |  |
| Daniel Kabamba |  |

1. **Vice President**

|  |  |
| --- | --- |
| **Name** | **Tick** |
| Polite Hamaleka |  |
| Kelvin M Nyirongo |  |

1. **Secretary**

|  |  |
| --- | --- |
| **Name** | **Tick** |
| Lennox Chiluwa |  |
| Richard Mumbi |  |

Signed:

Date: